



2018 MISSIONARY COOPERATION PLAN APPEAL [MCP]

SPEAKER & WEEKEND SCHEDULING REMINDERS

Thank you in advance for your participation in the Archdiocese of Philadelphia's MCP. Our prayers continue for your success in bringing the Word of God and animating our faithful for Mission.

SCHEDULING

- All Mission speakers for the Archdiocese of Philadelphia are expected to have *foreign [not in the United States] Missionary experience*, preferably in one of the 1,111 Mission Diocese we support
- *Reminder about our Scheduling Change* – MCP Appeals can be scheduled *anytime* throughout the year by December 31, 2018, *EXCEPT for in the MONTH of October*. As this is new, parishes may still want to schedule over the Summer. If your group schedules the Missionary Cooperation Plan appeal in OCTOBER, you will not receive the funds from the parish's collection.
- You will be responsible to communicate with the pastor at your assigned parish to arrange a suitable weekend for the MCP Appeal. Your speaker must be available to preach at all parish Masses.
- Please choose your Mission speakers well – ensure that they can be understood clearly.
- **If we have assigned a Mission speaker at a parish with a *specific language request*, it is expected that a Missionary fluent in that language will be sent to the parish.**

WEEKEND OF APPEAL

- Mission Group speakers may not distribute ANY MATERIALS at the Parish. Speakers may not solicit magazine subscriptions, memberships, or in any way gather names and addresses while at the parish. *Your Missionary group will not be invited to participate again if this happens.*
- A non-clerical representative should make the appeal presentation after the prayer after Communion of the Mass. You may ask the pastor to speak after the homily, however it not a substitute.
- Speakers should send a reminder letter or call the pastor at least 2 weeks before the Appeal Weekend to confirm all details. Follow-up materials to be included *in parish communications only* is recommended.

ACCOMMODATIONS

- Accommodations at each parish are for the weekend ONLY.
- The Speaker is expected to provide his/her own transportation to the parish and between parishes.
- Pastors *may be willing* to assist the speaker with transportation to the parish – this is not an expectation. Request this kindness of the pastor at least one month prior to arrival in Philadelphia. Do not forget to provide date and time of arrival. Call our office for assistance to discuss your transportation needs.
- Pastors may give the speaker an honorarium, however, the speaker is never permitted to request any funds or stipends from the host pastor or parish. A Mass stipend, as dictated by Canon Law, can be provided if celebrating Mass.
- Provide adequate funds for needs such as food, supplies, etc., for the speaker. Speakers should talk with the pastor well in advance to determine if the parish is able to provide meals during MCP.
- Please Provide copies of the RULES • REGULATIONS • GUIDELINES PROVIDED PREVIOUSLY AND THIS COPY OF REMINDERS to anyone who will be participating in the Appeal Weekends. Pastors are asked to respond to a brief survey to improve the MCP experience. We take this survey seriously and will notify a Mission group of positive and negative comments.